



## Vacancy Announcement

Excellent Career and Benefits Opportunities

Come and Join our Team!

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Full Time Positions offers a wide range of excellent fringe benefits:

- Healthcare (medical, dental, vision, & prescription drugs)
  - Paid Time Off (PTO)
  - Holiday Pay
  - Basic Life Insurance
  - Life and AD&D Insurance
  - Short-term Disability
  - On-the-job training and skills development
  - Employee Assistance Program
  - 401K Plan
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**Pueblo de San Ildefonso is seeking qualified applicants for the following Full-Time Position:**

**Environmental Specialist (Full-Time) Deadline to Apply: Opened Until Filled**

Job Summary: Department of Environmental and Cultural Preservation (DECP)

Under direct supervision, the Environmental Specialist, will assist the DECP Director and other department staff members in reviewing and commenting on various environmental and technical documents, including environmental impact statements (EIS's) received by the Pueblo. This person will train staff in Environmental monitoring and surveillance activities, and will assist in developing monitoring and sampling plans and activities. Will also assist in water quality implementation. This person will also serve as the Departments QA/QC Manager.

Summary of Essential Duties and Responsibilities:

Must have working knowledge of Federal and State Environmental regulations as they apply to grant and environmental management.

Will review and comment on all environmental documents including environmental assessments (EA's), environmental impact statements (EIS's), and Proposed Actions received by the Pueblo. Will train technical staff members in how to effectively review these documents as well.

Water quality implementation

Will assist in developing multimedia monitoring, surveillance, and sampling plans and activities.

Will serve as the Quality Assurance Manager, and is responsible for the review/submittal of Quality Assurance Project Plans (QAPP's) and the DECP Quality Management Plan (QMP).

Assists in field work activities.

Must have ability to write and communicate effectively.

Will conduct research, and produce technical reports and correspondence.

Posses knowledge of computer skills including word-processing and database software.

Assist with the Natural Resource Damage Assessment Trustee Council. Assist with Climate resilience and adaptation planning

**Must possess a valid drivers license & be insurable, pass pre-employment drug screening and background check.**

**Native American Preference**

Contact Human Resources at [hraa@sanipueblo.org](mailto:hraa@sanipueblo.org) or [karquero@sanipueblo.org](mailto:karquero@sanipueblo.org) for Job Description or for more information.

Employment Applications are available on site or on the website at

[www.sanipueblo.org/jobs](http://www.sanipueblo.org/jobs)