



PUEBLO DE SAN ILDEFONSO  
Human Resources Office  
02 Tunyo Po  
Santa Fe, NM 87506

## JOB VACANCY ANNOUNCEMENT

January 13, 2022

The Administration has a full time Tribal Historic Preservation Officer position available.

**THPO:** Under the general supervision of the Governor or designee. This position promotes, protects, preserves and manages the San Ildefonso Tribe's Cultural Resources. This position must have knowledge of the Tribe's culture and a strong commitment to preserving it.

The Tribal Historic Preservation Officer (THPO) is responsible for the development and implementation of programs which promote and protect the Pueblo's culture and heritage resources in accordance with the requirements of the Memorandum of Agreement (MOA) with the National Park Service (NPS), and other federal laws and regulations.

**MINIMUM QUALIFICATIONS:** Bachelor's degree in Anthropology or related field. Minimum of two to four years of professional archaeological field work and/or cultural resource management experience. An MA or PhD in Anthropology or related field is preferred with 5 years or more field archaeological and/or cultural resource management experience.

Strong computer skills including databases, Microsoft Office programs, and knowledge of and experience with GIS

Knowledge and understanding of the National Historic Preservation Act.

Knowledge and understanding of the Native American Graves Protection and Repatriation Act.

Knowledge and understanding of the Archaeological Resources Protection Act.

Must be willing and able to travel as needed. Ability to perform quality work under pressure, meet deadlines, and maintain confidentiality

*Must have a valid Driver's License. and be insurable under the Pueblo de San Ildefonso vehicle insurance policy. Must have a favorable background investigation*

The Pueblo de San Ildefonso is an Equal Opportunity Employer. Preference is given to qualified Native Americans.

**APPLICATION:** Submit your resume and an application form to the Human Resources office by e-mail to [karquero@sanipueblo.org](mailto:karquero@sanipueblo.org); or by fax to (505) 455-7351. An employment application can be accessed at [www.sanipueblo.org](http://www.sanipueblo.org). An application or job description are available by contacting the Human Resources office. Call (505) 455-4155 with any questions regarding this position.

**DEADLINE FOR APPLYING:** Open Until Filled